



Darnum Primary School



Principal: Jai Law

Email: darnum.ps@education.vic.gov.au

Dear parent/carers,

RE: Parent Payment Policy for 2024

Darnum Primary School is looking forward to another great year of teaching and learning in 2024 and would like to advise you of the school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through financial contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

At Darnum Primary School, we do *not* request parents provide stationery, writing materials, online subscriptions, art supplies, textbooks or other materials provided to students. The school has always purchased these items for students and parents have had the opportunity to make financial contributions to support these provisions. With payment of a curriculum contribution, this helps us pay for all online subscriptions to things such as online educational programs and apps, art materials, text books, work books, stationery and other consumables. We ensure that all students have access to the resources and materials required for their learning and school experience. These items are things that students will bring home at the end of the year such as their learning portfolios, Writers Café books, pencil cases and stationery, art and science projects etc.

We find that by purchasing everything for students as a school, we get better value for money and we also ensure that all students have what is required for their learning.

On the following pages, you will find information on the Curriculum Contributions for 2024.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Jai Law
PRINCIPAL

Friendship, Respect, Organisation, Growth, Safety

6 Graham Street DARNUM Vic 3822

| (03) 56278273

| www.darnumps.vic.edu.au

Curriculum Contributions	
Items and activities that students use, or participate in, to access the Curriculum	Amount
<p>Classroom consumables, materials & equipment. Includes items such as:</p> <ul style="list-style-type: none"> • Stationery packs – pencils, pens, textas, writing books, glue, folders, post it notes, display folders, whiteboard erasers, markers, paper and cardboard. • Textbooks / Workbooks • Food items for cooking and food preparation activities such as fruit, flour, eggs, milk, play-doh ingredients etc. • Mini whiteboards • Reading Journals • Art Consumables – paint, pastels, glue, cardboard, paper, brushes, craft supplies, clay, stick-ons, material/felt, wool, glitter, cover paper, card stock, crayons, markers etc. • Science consumables, materials and equipment – chemicals, craft and art supplies (distinct from art), food items, batteries etc. • Sport consumables and equipment • Japanese consumables • Music consumables and equipment 	\$130
Software and online subscriptions	\$30
Printing and photocopying of worksheets and learning materials	\$20
Student Celebrations and Recognition – includes things such as Student of the Week badges, Reading awards, etc.	\$5
ICT peripherals, consumables and equipment – Computer mice, headphones, USBs, Laptop maintenance etc.	\$10
Whole school events and experiences Includes things such as whole school Athletics Day, Writers' Café, some incursions, Buddy Program etc.	\$5
Total Amount	\$200

Other Voluntary Contributions	
Non-curriculum items and activities	
Wellbeing Dog Program – Families can opt to make a donation to the school's Wellbeing Dog program. These donations will support Suki's supplies, veterinary costs, etc.	
Grounds, Buildings and Gardens	
Library – Supplying the library with books and resources for student borrowing	

EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Darnum Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. We will be providing families with information on these extra-curricula items and activities throughout the year and we will provide plenty of notice with costs and permission forms. These items will include things such as camps, excursions, interschool sport and incursions.

FINANCIAL SUPPORT FOR FAMILIES

Darnum Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Provision for payment plans

For a confidential discussion about accessing these services, or if you would like to discuss offering an alternative parent contribution amount, please contact Sharyn Cropley at the school.

To access CSEF – please provide a copy of your eligible health care card to Sharyn Cropley prior to March 16 2024

PAYMENT METHODS

All Payments can be made direct to the school's bank account (below) or in cash at the office.

Account name: Darnum Primary School School Council

BSB: 063532

Account Number: 10082108

NEW PAYMENT PLAN OPTION (RECURRING CONTRIBUTION)

To provide parents and carers with flexibility when it comes to contributions, families are now able to opt to have their contribution amount spread over numerous payments. This can be done automatically through the school using your Visa/Mastercard Debit or Credit card. If you would like to use this option, please fill out and return the appropriate section on the form provided.

You can also choose to spread the contribution over numerous payments through bank transfer or cash payments – please talk to Sharyn at the office to organise this.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant policies.



2024 Parent Payment Arrangements Form



Child/ren's name/s:

2024 Grade/s:

	Amount	# of children	Total
Curriculum Contribution	\$200 per child		\$
Other Contribution/s	<input type="checkbox"/> Wellbeing Dog Program <input type="checkbox"/> Grounds, buildings, gardens <input type="checkbox"/> Library Tick more than one box for the amount to be evenly spread across more than one area.		\$
			Curriculum contribution total + any other contribution amount \$

PAYMENT – Tick preferred

CASH (enclosed)		
Direct Deposit		Date Deposited:
Recurring Contribution <small>(Please complete details in the box below)</small>		

IF YOU WOULD LIKE AN AUTOMATIC RECURRING CONTRIBUTION, PLEASE TICK:

- Four equal payments of \$ _____ made in week 8 of each term (see dates below)
1. Thursday 8th March, 2024 2. Thursday 6 June, 2024
 3. Thursday 5th September, 2024 4. Thursday 28th November 2024
- Equal payments of \$ _____ until ____/____/2024

Card Details:

Name on Card: _____

Card Number | | | | | | | | | | | | | | | | | |

Expiry ____/____

*Sharyn Cropley will phone you to confirm your card's CVC number prior to payment.

Parent/Carer Name

Parent/Carer Signature

Date

Please return this form to the school on or before: **1 MARCH 2024**

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.